Board Meeting Minutes

Date: May 6, 2020   Location: Videoconference via Zoom

Attendance

<table>
<thead>
<tr>
<th>Voting Officers</th>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
<th>Voting Directors</th>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Eleanor Ingersoll</td>
<td></td>
<td>X</td>
<td>Caroline Allen</td>
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<td>X</td>
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<tr>
<td>Vice President</td>
<td>Inez Green</td>
<td></td>
<td>X</td>
<td>Joe Brin</td>
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<tr>
<td>Treasurer</td>
<td>Tom Bonney</td>
<td></td>
<td>X</td>
<td>Anita Brook Dupree</td>
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<td>X</td>
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<tr>
<td>Secretary</td>
<td>Meredith Piotrowski</td>
<td></td>
<td>X</td>
<td>Mike Grabarits</td>
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<tr>
<td>Ex Officio</td>
<td></td>
<td></td>
<td></td>
<td>Rosamond Howard</td>
<td></td>
<td>X</td>
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<tr>
<td>Executive Director</td>
<td>Lucy Erdelac</td>
<td></td>
<td>X</td>
<td>Mike McPhilmy</td>
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<tr>
<td>Deputy Director, OTIS</td>
<td>Lily Reynolds</td>
<td></td>
<td>X</td>
<td>Mike Seidenberg</td>
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<tr>
<td>Transportation Engineer</td>
<td>Casey Ross</td>
<td></td>
<td>X</td>
<td>Noah Swistak</td>
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<td>X</td>
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<tr>
<td>Consultant</td>
<td>John Federico</td>
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Meeting Agenda

I. Call to Order
The meeting was called to order at 7:05 p.m. 12 Voting Board members were in attendance therefore a quorum existed, and Board action could be taken.

II. Guest Speaker: OTIS Presentation on Washington Avenue Repaving Project
Lily Reynolds, Deputy Director of OTIS, presented on the Washington Avenue Repaving Project, set for 2021. It comprises almost all of Washington Avenue, but the presentation focused on the part of the project from Grey’s Ferry to Fourth Street. (From Fourth Street to the Waterfront will also be repaved but this is a separate project being executed by DRWC.) There are three recommended options for lane restructuring. The options will be presented to the public and OTIS will solicit community feedback via survey, emails, and phone calls. Proposed options attached to the minutes.

<table>
<thead>
<tr>
<th>Motion:</th>
<th>Presentation only. No motion made.</th>
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</thead>
<tbody>
<tr>
<td>Vote:</td>
<td>No vote taken.</td>
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III. Minutes
Secretary Meredith Piotrowski presents minutes from the April 1, 2020 Board meeting that were also provided to the members in advance of the meeting.

<table>
<thead>
<tr>
<th>Motion:</th>
<th>MP motioned for the Board to approve the minutes of the April Board meeting and seconded by MS.</th>
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<tbody>
<tr>
<td>Vote:</td>
<td>Unanimously approved.</td>
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IV. Financials
Treasurer Tom Bonney presents March financials. April financials will be presented at the next meeting. The financial report is as expected.

Motion: TB motions for the Board to approve the March financial statement. MS seconded.
Vote: Unanimously approved.

V. QVNA Business and Programs
A. President Eleanor Ingersoll presents updates:

1. Zoning: Meredith Elementary Modulars
   Due to overcrowding the School District approved erecting modular classrooms (trailers) in the Meredith Elementary School parking lot almost a year ago. This requires a zoning variance. However, the variance application was received by the City Planning Department during the pandemic/Governor’s stay-at-home order. As a result, QVNA has not received City notification with a case number so that a public zoning meeting can be convened. Meredith School requested a special virtual zoning meeting in order to obtain the variance and have the modulars erected by September. Peter Piven, Chair of QVNA Zoning Committee, is working with Councilman Squilla to obtain the case number and assistance in expediting a ZBA hearing to accommodate construction. This will allow QV to schedule its hearing and submit a recommendation letter with or without a calendar date for a ZBA hearing.

2. Summer at Courtyard 2020
   The Summer Youth Enrichment program is cancelled for this year. Factors include: unknown social distancing and sanitizing requirements as well as no onsite counselors. The Work Ready Youth program, which assigns at least eight counselors to help manage 30+ children at the Summer at Courtyard program, has decided to go virtual this year.

3. Covid: Courtyard Outreach
   Vice President Inez Green presented on partnerships with local stores and market that continue to provide food to Courtyard residents in need. IG thanks QVNA for promoting the opportunity for donating foodstuffs to neighbors in need.

B. Executive Director Lucy Erdelac presents:

1. Joynture Update: There is a very good chance that QVNA will lose its office at Joynture. If so, QVNA would need to move out by May 31st.

2. Free Flowers4U
   QVNA partnered with Southwark Community Garden to receive 250 bulb plants. Cohen and Co. Hardware will be the distribution point to pick up the free bulbs. LE has posted notices in News You Can Use so neighbors are aware that they can pick up these plants.
3. Covid: QV Neighborhood Outreach
LE initiated Queen Village Cares e-blast to keep neighbors informed of Covid-19 related City resources and programs to help those in need. There is food scarcity in the neighborhood. Programs and facilities that seek to ameliorate the food scarcity are listed in the e-blast

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VI. QVNA Zoning Task Force
Director Mark Grabarits, Chair of the QVNA Zoning Task Force, presents the finalized mission statement: the Zoning Task Force will draft a recommended policy for Board discussion and vote. The policy will determine and delegate proper and certain authority to the Zoning Committee to decide QVNA's position on variance applications as a Registered Community Organization (RCO).

Members of the Task Force include Noah Swistak, Rosamond Howard, Mark Grabarits, Mike Seidenberg, Amy Rivera, and Peter Piven. Lucy Erdelac is a non-voting member.

The Task Force recommendation to the Board must be arrived at by consensus of 6-0. Only Board members who did not sit on the Task Force will vote on adopting the recommendation. If no consensus recommendation is achieved, the issue reverts back to the Board.

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VII. Board Member Communication Regarding Agenda Topics
Director Caroline Allen presents on clarifying Board Member communication.
- To request the addition of a topic to the Board meeting agenda, Board members may email the topic to the President. Please include:
  - Why you think it is important to QVNA.
  - What actions or position you would like to see taken by the Board.
  - Caveat to revisit in the fall.

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<thead>
<tr>
<th>Motion:</th>
<th>El motions to support communication policy, MP 2nds.</th>
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<td>Vote:</td>
<td>11 approve. 1 oppose.</td>
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TB exits meeting at 9:00 p.m.
• At such time that the zoning task force makes its recommendation to the Board and the Board approves a resolution/policy, the Board may consider a recommendation to post communication with ZBA on QVNA website.

| Motion: | No motion made. |
| Vote:   | No vote taken. |

• Informal discussion about posting to public social media platforms and exercising sound judgment in terms of how said posts may reflect back on the Board and QVNA.

| Motion: | No motion made. |
| Vote:   | No vote taken. |

VIII. QVNA Conduct Policy
Director Mike McPhilmy presents a draft resolution for the orderly conduct of Board meetings to clarify §VII Association Rules of Order of the QVNA bylaws. MM will circulate draft resolution prior to June’s Board meeting. Discussion of this policy and the Executive Committee recommendation presented at the April Board meeting have been tabled until June.

| Motion: | Motion was made to table until June. |
| Vote:   | Unanimously approved. |

IX. Additional Business – Board Meeting Minutes of May 6, 2020
There was a clarification that on April 8-9, an electronic vote was made by the Board.
• In accordance with bylaws, the Board voted unanimously to vote electronically.
• A motion was made, seconded, and unanimously approved to support the DRWC Washington Avenue Connector project and issue a letter in support.

X. Meeting Adjournment
There being no other business, the meeting was adjourned at 9:37 p.m.

Respectfully submitted by Secretary Meredith Piotrowski
June 1, 2020

Attachment: Washington Ave Repaving Project 4.2.20 VisionZero.pdf
Since the Spring of 2013, The City of Philadelphia has been working with many partners to plan for the future of Washington Avenue. We have studied parking, loading, traffic, and driving behaviors. We have also reached out to hundreds of community members.

The City is repaving Washington Avenue in 2021. Repaving is a chance to change the design of the roadway and make it safer for people walking, driving, riding transit, and biking. We can also make sure parking and loading on Washington Avenue works well for local businesses and neighbors.

This project responds to what we have heard from the community since 2013 and gives us the opportunity to:

• Create a smoother street
• Create safer and shorter pedestrian crossings
• Improve parking and loading operations
• Reduce illegal parking such as double parking
• Decrease weaving, speeding, and aggressive driving
• Keep people bicycling safer by separating them from moving traffic
• Preserve space for trucks and buses to turn
• Design travel lanes that match the changing corridor

TIMELINE 2020

March
• Engineers are working on plans to review in public meetings

April
• Conversations with RCO & stakeholder groups along Washington Ave to gather input
• Finalize pavement and striping designs for the Streets Department

May
• Additional outreach to businesses and other stakeholders
• Host online meeting to report on design plans moving forward

June
• Streets Department will develop engineering plans for 2021 repaving
• Pass any necessary legislation through City Council

Previous outreach [2013 to 2015] & ongoing parking, loading, & traffic analysis
WASHINGTON AVENUE
REPAVING AND IMPROVEMENT PROJECT

PROJECT LIMITS

CRASH WITH A FATALITY
CRASH WITH A MAJOR INJURY

We will be repaving and restriping from Grays Ferry Avenue to 4th Street

FAST FACTS

Washington Avenue was last repaved in 2003. Combining street improvements with a repaving project is an efficient use of City funding. This is an opportunity to transform the way Washington Avenue looks, feels, and works for the next 10 to 15 years.

Washington Avenue is less-safe for people walking and people riding bicycles than the average Philadelphia street.

Between 2012 and 2018, there have been...

254 crashes
4 fatalities
on Washington Avenue.

People Driving 59%
People Walking 17%
People Biking 24%

Washington Avenue Crashes

People Driving 82%
People Walking 17%
People Biking 1%

Citywide Crashes

*2013-2017 Data