



Board Meeting Minutes

Meeting Date: May 1, 2019 Location: QVNA, 417 South Street

Attendance

Voting Officers	Name	Present	Absent	Voting Directors	Present	Absent
President	Eleanor Ingersoll	1		Joe Brin	1	
Vice President	Melissa Donnelly		1	Dahvia Dalton		1
Treasurer	Justin Fishman	1		Anita Brook Dupree	1	
Secretary	Mark Grabarits	1		Inez Green	1	
				Elizabeth Grimaldi	1*	
Staff				LaTasha McKnight	1	
Acting Exec Director	Lucy Erdelac	1		Emily Perschetz	1*	
Office Manager	Jake Peterson	1		Mike Seidenberg	1	
				Mike McPhilly	1	
				*By Phone		

Meeting Agenda

I. Call to Order

The meeting was called to order at 7:12pm. Eleven voting Board Members were in attendance therefore a quorum existed, and Board action could be taken.

II. Minutes

Minutes from the April 2019 Board meetings were provided to the Board for review.

Motion:	A motion for the Board to approve the minutes of the April Board meeting was made by Mark Grabarits and seconded by Anita Brook Dupree.
Vote:	Unanimously approved.

III. Grants Committee

Kathy Dilonardo, chair of the grants committee, presented information on this grant cycle. The total of all the grant requests was more than five times (\$51,000) the amount of money available for distribution (\$10,000). Six grants were recommended to the Board for approval. Kathy reviewed the Committee’s four pillars in making a grant decision.

If Women’s Animal Center (WAC), one of the recommended organizations, is unable to fully fund and complete the repairs on the 3rd & Bainbridge horse trough, the associated grant amount will be split between three recommended organizations, resulting in an increase in their total grant amounts. The deadline given to the WAC to provide this information to QVNA is June 1, 2019.

Motion:	A motion for the Board to approve the recommended grants listed on the Recommendation For Board Approval Memorandum submitted by the Grants Committee was made by Mark Grabarits and seconded by Joe Brin.
Vote:	10 yeas; 1 abstention

IV. Financial Statement

Treasurer Justin Fishman announced that he is being called to active duty in August 2019, therefore the June board meeting will be his last for this calendar year. A plan is being developed for him to finish out the rest of his term.

The April financial statement was presented by Justin. Justin reviewed the status of restricted funds (fiscally sponsored



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groups) and QVNA outstanding community grant balances.

The parking lot earned \$16,700 in revenue, approximately \$5,400 less than budgeted for April. This is the result of 14 unrented parking spaces in March.

In addition to QuickBooks, QVNA office will keep a detailed tracking of the sources of revenue and expenses associated with the Summer at Courtyard program will be kept in an Excel document as a program management tool.

Justin reiterated the call for each director to donate to the association. QVNA must diversify its revenue.

Motion:	A motion for the Board to approve the April financial statements was made by Justin Fishman and seconded by Mike Seidenberg.
Vote:	Unanimously approved.

Note: Emily left the meeting.

V. Strategic Discussion

Review of Fiscal Sponsor Organization Agreement and Policy:

The FSO Agreement was drafted by counsel with input from the executive committee, Dahvia Dalton and Lucy Erdelac. Lucy reviewed the various sections of the Agreement with the Board. The Agreement and Policy documents will be sent to the board to review and a special meeting will be scheduled for approval.

Status of 413 Bainbridge St. Project

Almost a year has passed since the Zoning Board of Adjustments voted unanimously to support the zoning variances requested for the 413 Bainbridge Street project. Since then two separate appeals were filed seeking to overturn the ZBA decision, stalling the project. It is unknown whether the property’s owner will decide to build the project by-right. The last time QVNA provided neighbors with information about the project’s status and potential outcomes was in the Nov/Dec 2018 QVNA Magazine President’s Letter.

After discussion, the board agreed that QVNA should provide neighbors with an updated about the project’s status and potential outcomes

Action Needed:	Eleanor Ingersoll will prepare the information to be shared with neighbors.
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Note: Inez Green and Latasha McKnight left the meeting.

VI. Quick Updates

1. Magazine Summer Issue due to be released in mid-May.
2. Love QV Day- (April 27) over 60 volunteers worked on cleaning up pocket parks throughout Queen Village. Many first-time volunteers participated. Twelve restaurants/coffee houses that provided free food/beverage and/or discounts for our volunteers.
3. QVNA Volunteer Celebration and Grant Announcements will be held on May 15 at O’Neals.

VII. Meeting Adjournment

There being no other business, the meeting was adjourned at 9:01pm

Respectfully submitted by Secretary Mark Grabarits



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