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## **Board Meeting**

At Weccacoe, September 6, 2016

Board Members Attending: Eleanor Ingersoll (President), Melissa Donnelly (Executive Vice President), Justin Fishman (Treasurer), Dahvia Dalton, Mark Grabarits, and Emily Perschetz

Staff: Lucy Erdelac (Acting Executive Director) and Jake Peterson (Office Manager)

Board Members Absent: Liz Grimaldi (Secretary), Jeff Hornstein, Maria Frizelle Roberts, Tasha McKnight, and Inez Green

Guests: Mike Harris (South Street Headhouse District Executive Director)

**Due to lack of a quorum, the Board could not vote on the June Meeting Minutes.**

### **Treasurer's Report: Justin Fishman**

Justin Fishman presented the June, July and August financials to the Board. Friends of Nebinger has transferred fiscal sponsorship of its funds to the Nebinger HSA and so their funds have been transferred out of QVNA's accounts. The 2018 budget is on track.

The Finance Committee will begin drafting the 2019 budget. Board members asked to submit items for consideration. The draft budget will be presented to the Board in November. The final 2019 budget will be presented for Board approval in December. In addition, the Finance Committee is taking recommendations for new committee members.

Grant tracking is moving back into the QVNA office. Moving forward, individual grants will be tracked in the monthly financials.

Kathy Dilonardo, Grants Committee Chair, will be told she has \$10,000 for a 2018 fall grant cycle, to be awarded in December 2018.

**Due to lack of a quorum, the Board could not vote on financials.**

### **President's Report: Eleanor Ingersoll**

Councilman Mark Squilla has asked South Street Headhouse District and QVNA for feedback on an ordinance to move the project at 413 Bainbridge forward. The Board discussed this and agreed that QVNA's position stands as was stated in our letter to the Zoning Board of Adjustments (ZBA) as "not opposed" to the variances requested. Therefore, QVNA will not change its position to support an ordinance that would allow the approved project to move ahead immediately; skipping the Zoning Appeals process.

The updated bylaws are with legal counsel. A vote on those and the conflict of interest form will be requested from the Board shortly.

Amy Grant, Magazine Committee Chair, has submitted her resignation to focus her volunteer time on the Historic Gloria Dei Preservation Corporation. For the last five years, Amy has handled many aspects of the Magazine, (many at the same time), including design, layout, content, editing, ad sales and much more. To manage the transition over the next year, Eleanor proposed hiring an Editor and publishing the Magazine quarterly. There may also be an option to share some content within the Magazine with South Street Headhouse District, which would allow us to share some of the cost of production and content development.

The closure of the Weccacoe Community Room to the public forced two Divisions to move for Election Day. The new polling location for 25<sup>th</sup> Division is Fleisher Art Memorial. The 17<sup>th</sup> is moving to the Church on Fitzwater; both overcrowded locations already. Talking with Settlement Music School to open to relocate both Divisions.

Eleanor reviewed the calendar for General Meetings. Discussed moving Board Meetings to 7pm on the first Tuesday of every month and General Meetings to the third Tuesday of every month at 6:30pm once the new bylaws are approved by the Members.

### **Executive Director's Report: Lucy Erdelac**

Lucy is developing a Board decision log and a Board Policy log going back 5 years, so they may be reviewed, updated and enforced by the Board.

Lucy presented a key activities calendar for the full year she is creating so we can manage the organization's time and energy and be proactive about planning.

Lucy suggested that we keep a rolling 12 months of Board meeting minutes on the QVNA Website.

The Board retreat will be focused on strategic planning. In the meantime, the QVNA business plan will focus on the organization's purpose: community stewardship, advocacy and service.

The Board will invite Committee members and Chairs of Committees and Friends Groups to a Mix & Mingle in October so that residents who volunteer in key QVNA activities can network.

The QV Stroll is this weekend. It is a fundraiser to benefit Friends of Front Street Green. For Pete's Sake Pub, Lucky's Last Chance, Hungry Pigeon, New Wave, Catahoula are participating.

### **Committee, Friends Group, and Task Force Reports**

The Zoning Committee, Nominations Committee, and Schools and Youth Committees provided updates.

*There being no other business, the meeting was adjourned at 9:03 pm.*