

## **Queen Village Board Meeting Minutes –November 3, 2011**

**Present:** Kathy Dilonardo, Walt Lowthian, Ed Bell, Jeff Rush, Bill Stewart, Carla Puppin (Executive Director), Keith Grube, Amy Shelanski, Bill Landy, Mike Hauptman, Richard Wolk, Ted Warren, Jeff Hornstein, Keith Grube

**Not Present:** Honey Pertnoy

**Historic Preservation Committee:** Jean Barr and Cynthia Temple made a presentation to the board. They are writing a Pride of Place grant to request \$5000. Queen Village has 900 structures on the city's historic register. These funds would be used to inventory Queen Village to determine which other structures are eligible. Some of the funds might also be used to hire a college student to write nominations for the register. They want to cite QVNA's non-profit status in the grant request.

The committee is also preparing an interpretive sign and a location/naming sign for Shot Tower. They are working with the Preservation Alliance on this. The signs will be 4' x 3'. The Preservation Alliance is giving the \$1000 for the signs. They are asking the Board to grant \$1800 to complete the signs. They also wanted \$299 for subscriptions to Ancestosr.com and for access to the Records Department of the City of Philadelphia so that they can do on-line research of deeds. Mike moved and Ted seconded that we support the grant by allowing them to cite QVNA non-profit status and to approve the grant requests for \$1800 and \$299 as outlined above.

Jean and Cynthia noted that Southwark will be 250 years old in May 2012. They are hoping to arrange for some speakers and other activities. The board encouraged them to follow through on plans for recognizing the anniversary.

**Minutes:** There were no corrections to the minutes. Ted moved and Bill S seconded that we approve the minutes. They were approved by the board. They can now be posted on the website.

**Treasurer's Report:** Bill L. noted that he and Carla need to reconcile the PNC checking account figures. Bill and Carla will examine Quick Books software to rectify incorrect entries in transferring funds within the Quick Book system. Pending satisfactory results of this, the treasurer's report for October will be approved.

**Executive Director's Report for October Nov. 3, 2011**



I'll follow the same procedure as in past years re absentee ballots. If anyone contacts me to request an absentee ballot, I will provide one, along with a QVNA letterhead envelope marked "Absentee ballot." The absentee ballot must be returned, sealed in that envelope, to me.

Voting will take place at St. Philip Neri between 7:30–8:30 after which there will be a meeting. Jeff has arranged for Senator Farnese to be there to talk to neighbors.

End of Executive Director's Report

**Coat Drive:** Carla is conducting a coat drive—used and new coats for both adults and children are welcome. They should be brought to the Weccacoe office.

**Weccacoe Playground:** Jeff R met with Councilman DiCicco. Who is checking to see how much money (ballpark) he could find for the renovations to Weccacoe.

Walt will be making a presentation to the Recreation Department on changes to the building. Base/schematic drawings are needed to give all parties a sense of the scope—a broad brush portrait of what could be accomplished in plan and elevation. These would cost about \$1000. Richard moved and Bill L seconded that we grant the funds for these drawings. We also need either an energy audit of the building for \$400 or a walk-through by the energy company for \$300 which would include a report that could be used to guide the renovation and could also be used as a basis for pricing out improvements. Kathy moved that we grant the funds for the walk-thru and report (rather than an energy audit) as well the base/schematic drawings and Mike seconded it. The motion was approved by the board.

**Southwark Queen Village Garden grant request:** The garden submitted a grant request for \$5000 to complete the interior of a newly constructed multi-purpose building at the garden on Christian Street between 3<sup>rd</sup> and 4<sup>th</sup> Streets. The grant would purchase a stainless steel sink, purchase and set up a honey extractor and associated equipment to process honey from hive to jar, materials and labor to patch and seal the floor, build counters for growing seedlings and shelving for tools and equipment. The garden got a \$15,000 grant for the construction of the building (including a green roof) which has been completed and this grant would allow them to complete the interior. The garden has supplied hundreds of hours of in-kind services in the planning and

construction of the building and will be purchasing materials to complete the water catchment system (\$500-\$1000). The Grant Committee evaluated the request and recommended it be approved by the Board. The garden, a Queen Village organization for 34 years, serves over 150 Queen Village residents directly and many others area residents indirectly, has organizational integrity and a positive record for delivering. The Grant Committee felt that completion of this structure would be an asset to the community. After some discussion, the board decided to table it and consider it again at the Dec. meeting.

**Land Bank:** Jeff H said that the city has a very large problem with vacant land. Seventeen agencies oversee vacant land in Philadelphia. There needs to be a rational process for disposing of land. There is a take back vacant land campaign in the works. Jeff R asked Jeff H to bring it back to the board in December with more detail so that we can discuss it.

The meeting was adjourned.

Respectfully submitted,

Kathy Dilonardo  
Recording Secretary